Calling from Lync to a Video Telepresence System

CIT has integrated its infrastructure so that your Telepresence system can place and receive calls from other conferencing platforms using a SIP address; Such as:

- CIT hosted Video Conferencing Bridges
- Microsoft Lync
- Skype for Business
- Cisco Jabber
- WebEx
- VoIP phones.

A SIP address will be formatted similarly to an Email Address: username@domain. If you need help determining the SIP address of your conference room, please email nihvtcadmin@mail.nih.gov.
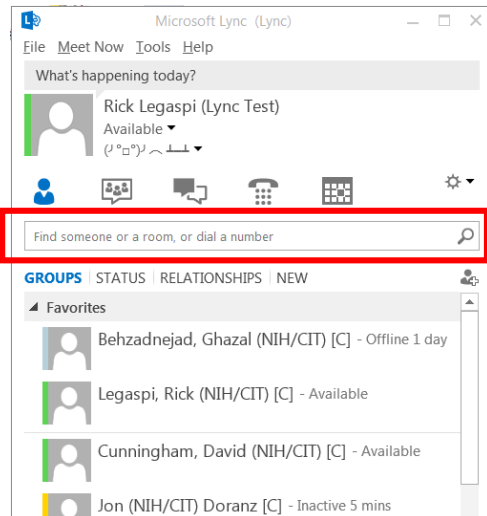
Note: This document assumes you are running Microsoft Lync 2013. Using other earlier versions of Lync may not have the same functionality.
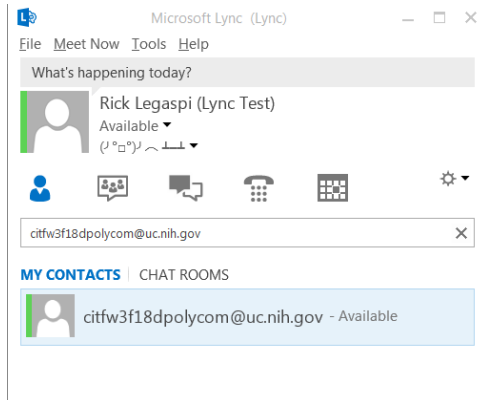

Your Lync SIP address

Lync Client SIP addresses are formatted as *<First Name>.<Last Name>@nih.gov*. This address can be called from a Telepresence system. For Example, John Smith's address would be *John.Smith@nih.gov*

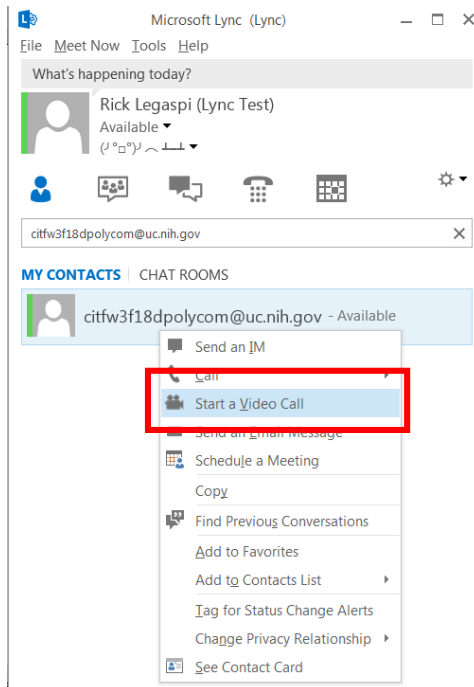## Calling to a SIP address of a Telepresence System or CIT Video Conference Bridge

1. Open the Microsoft Lync Contacts Window

2. Type the SIP address of the Telepresence system you are trying to call in to the search field. The Contact will appear below as you type the address. (Example: citfw3f18dpolycom@uc.nih.gov)

3. Right Click the Search Result and Select *Start A Video Call*

Tip: You can save the SIP address of a Video Telepresence System or a to your Lync contact list

4. A new window will open with video to the remote location.

If the conference room cannot see your video or hear you properly, please check your Lync Video and Audio option settings.

If you have any questions or have encountered any problems, please contact nihvtcadmin@mail.nih.gov or call for 301 594 8433, Option 4.