Add Someone to a Currently Active WebEx Meeting

1. Click on the Participant menu.

2. Click Invite and Remind...
3. Click the **Invite with your local email** link.

4. Add the individual(s) you want to add to the meeting and click **Send**. You can use their email address, your Outlook Address Book or the Global Address List (GAL). **Note:** The email that is sent to the individual(s) contains the meeting information, including the link to the meeting.
Hello,

Join me now in my Personal Room.

Join WebEx meeting
https://mth.webex.com/join/

Join by phone
Call-in toll number (US/Canada)
Call-in toll-free number (US/Canada)
Access code: 

Global call-in numbers | Toll-free calling restrictions
Can't join the meeting? Contact support.