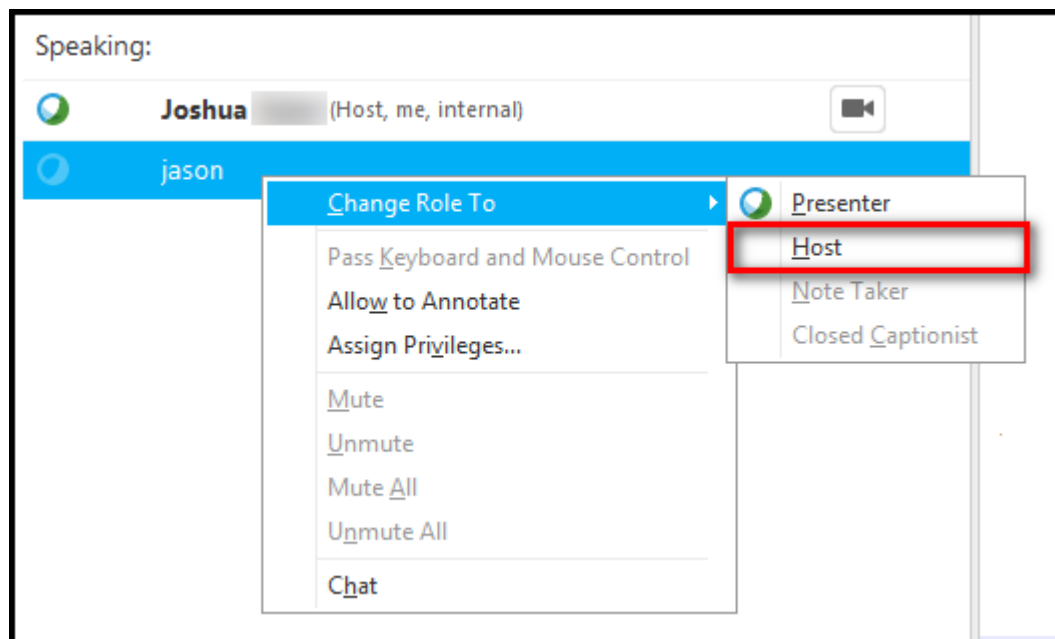


As a meeting host, you can transfer the Host role and control of the meeting to a participant at any time during the meeting. This option can be useful if you need to leave a meeting for any reason.

To make another participant the Host:

1. Right-Click on a name from the Participants list.
2. Select **Change Role to**.
3. Click on **Host**.



Once they have been made a host, the word "(Host)" will appear next to the new host's name.