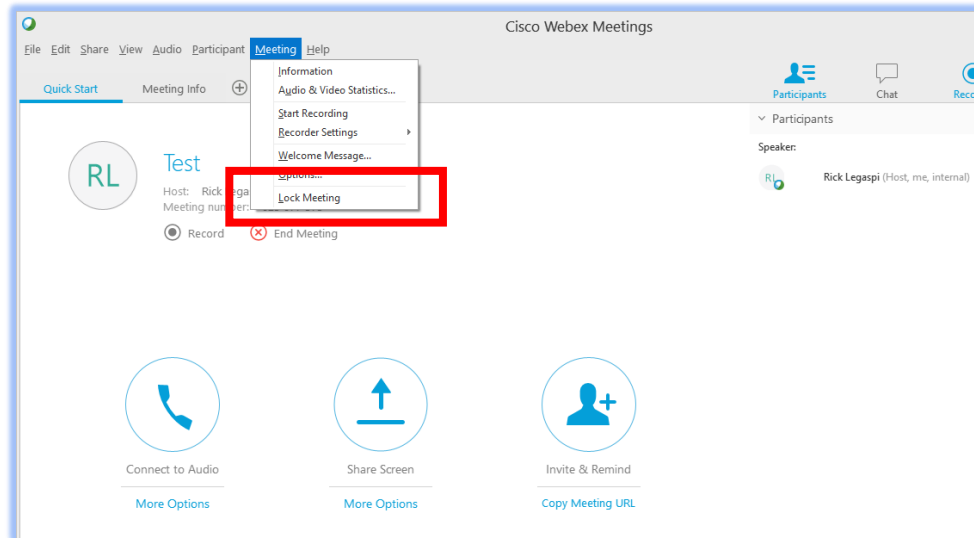


Lock your meeting once all attendees have joined:

1. In a WebEx Meeting, click on the *Meeting* menu at the top of the window.
2. Select *Lock Meeting* from the list of menu items.



3. The meeting is now locked. You can unlock the meeting to re-enable entry by following the same steps to lock the meeting.